Your ref: Our ref: Please ask for: Direct dial: E-mail:

Debbie GatesExecutive Director

Central and Community Services

[Address]

[date]

Dear Sir/Madam

ASSETS OF COMMUNITY VALUE - UNSUCCESSFUL LACV APPRAISAL

I refer to the Council's letter dated [date] regarding the nomination of the following asset for inclusion on the List of Assets of Community Value.

ASSET NAME ADDRESS (including postcode) ASSET REFERENCE LACV

Having considered the nomination submitted by [your organisation] [name of nominee] *delete as appropriate and all additional written contributions the Council has categorised this nomination as UNSUCCESSFUL.

The reasons for the Council's decision were: [insert reasons]

The Council will now add this nomination to the List of Unsuccessful Community Nominations for a period of five years. No further nomination of this Asset may be made during this period. This list is available to view on the Council's website.

If you have any questions regarding this letter please contact the Council using the details shown above or refer to the Council's Procedure Guide.

Yours faithfully